

AGENDA
South Carolina State Board of Funeral Service Board Meeting
Wednesday, August 27, 2025 at
10:00 a.m. in LowCountry Conference Room
110 Centerview Drive, Kingtree Building, Columbia, South Carolina

Members of the public who wish to observe may do so by live streaming at
<https://llr.sc.gov/fs/videos.aspx>

1. **Meeting Called to Order** - Public notice of this meeting was properly posted at the S.C. Board of Funeral Service office, Synergy Business Park, Kingtree Building, and on the Board website and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.
2. **Pledge of Allegiance**
3. **Approval of the Agenda Board Purpose & Vice President's Remarks – Thomas Wright IV**
The purpose of the Board of Funeral Service is to protect the public through the regulation of funeral service and cremation licensees. The Board also investigates complaints and conducts application and disciplinary hearings in accordance with State statutes and regulations.
4. **Introduction of Board Members and Persons Attending the Meeting**
5. **Approval of Excused Absences**
6. **Approval of Excused Absences of IRC Members**
7. **Approval of Meeting Minutes**
 1. June 18, 2025 Board Meeting
 2. June 19, 2025 Board Meeting
8. **Staff Reports**
 1. Board Executive Report – Matalie Mickens
 2. Office of Inspections Report – April Howe, Chief Inspector
 3. Office of Investigations and Enforcement (OIE) Report – Renee Young, Lead Investigator
 4. Investigative Review Conference (IRC) Report – Renee Young, Lead Investigator
 5. Office of Disciplinary Counsel (ODC) Report – Alexis Bell, Esq.
9. **Application Hearings - Funeral Establishments**
 - a. **New Facility**
 1. CFH Crematory – Scranton – Rick Miles
 2. Mayer Ethridge Funeral Home & Crematory, Maryville Chapel – Georgetown – Charles Miles
 3. James & Sons Funeral Home Ltd. Co- Sumter- Patrick T. James
 - b. **Additional Facility**
 1. Draper G. Myers Mortuary, Lake City-Lake City-Draper Myers

c. Change of Ownership

1. Graham and Godwin Funeral Home, LLC- Lake City- Makayla Barr
2. George Funeral Home & Cremation Center LLC- Aiken- Larry Williams

10. Application Hearings – Funeral Director and/or Embalmer Applications

a. Licensure by Endorsement

1. Frederick Scott York
2. Chad C. Cotton

11. Delegation of authority to Board President to suspend facilities without a manager

12. Election of Officers

13. Approval of 2026 Meeting Dates

14. Agenda Topics for Future Meetings

15. Public Comments

16. Adjournment

The next scheduled meeting for the SC State Board of Funeral Service is **August 28, 2025.**